



Merlo S.p.A.
Via Nazionale 9
12010 San Defendente di Cervasca (CN)
VAT number: 03078670043
Tax ID Code: 03078670043

**Privacy Policy for CVs
(unsolicited applications)
pursuant to Article 13 of EU Regulation 2016/679 GDPR
Data collected from the Data Subject**

Dear Data Subject,
we hereby wish to inform you about the personal data that will be collected and processed for the purposes that we will indicate, as well as to provide you with any useful information to make it easier for you to contact and interact with our offices.

Data Controller

The Data Controller is Merlo S.p.A.
Contact details are as follows:
Phone: +39 (0)171 614111
E-mail: privacy@merlo.com
Fax: +39 (0)171 684101
Website: <http://www.merlo.com>

The table below shows the purposes for which your data will be collected, as well as information on the processing conditions:

PURPOSES	Management of applications for hiring
DESCRIPTION	<p>Your personal data will be processed only for considering your application and will be made available for these purposes, to our authorised staff and to any external subjects (such as job recruitment companies, occupational psychologists, recruiters and evaluators that may have been entrusted with personnel selection and interviews).</p> <p>The recruitment procedure may involve filling in a questionnaire, the answers to which, processed by the Centro Universitario Internazionale (International University Centre) of Arezzo, will allow the HR department of Merlo S.p.a. to make a more in-depth assessment of your profile. In this case we inform you that the reports that Merlo S.p.a. will receive will be processed exclusively for personnel recruitment purposes.</p> <p>The provision of data is optional; however, without it, your application cannot be considered.</p>

	Finally, subject to your consent, the data you provided may be communicated to other companies in the group interested in possible recruitment.
DATA RETENTION PERIOD OR CRITERIA USED TO DETERMINE THAT PERIOD	<ul style="list-style-type: none"> • Duration of the recruitment campaign or in any case maximum 48 months • Until the specific consent is withdrawn
LEGAL GROUND FOR THE PROCESSING	Execution of a contract and/or related pre-contractual measures
CATEGORIES OF PROCESSED DATA	<ul style="list-style-type: none"> • Personal identification data • Personal particular data
CATEGORIES OF RECIPIENTS WHICH DATA ARE DISCLOSED TO	<ul style="list-style-type: none"> • Other group companies • Centro Universitario Internazionale (International University Centre) of Arezzo • Any external entities for personnel selection (job recruitment companies, evaluators, occupational psychologists, etc.). • IT or telecommunication service providers
TRANSFER TO THIRD COUNTRIES	No

For the above-mentioned purposes, there is no automated decision-making process as well as no profiling.

The collected personal data will be processed by expressly authorised persons, by adopting appropriate technical and organisational security measures, and exclusively for the achievement of the aforementioned purposes. Data may be also accessed, incidentally, by computer technicians and IT personnel supervising the operation of our computer system.

As a Data Subject, you are entitled to obtain access to your personal data and you have the right to the rectification or erasure thereof, the restriction of the processing, to object to the processing (Articles 15 et seq. of EU Regulation 2016/679 GDPR - copies of the articles and the relevant application may be requested from the above addresses).

If you believe that the processing breaches the provisions of the current legislation on the personal data protection, you may lodge a complaint with the Supervisory Authority, as provided for by art. 77 of the GDPR, or take legal action.

If the legal basis for the processing is your consent, please be reminded that you have the right to revoke it at any time by using the contact details given above. However, any previous processing carried out based on your consent and the relevant legal effects will remain valid and effective even after your consent has been revoked.

The Data Controller reserves the right to modify, update, add or remove parts of this privacy policy. In order to allow an easy check, the date of updating is shown at the bottom of this information notice.

For any further information, please do not hesitate to contact us.

The Data Controller
Merlo S.p.A.

CONSENT

Having received the privacy policy on the processing of personal data in accordance with European Regulation 2016/679 (GDPR), **regarding the disclosure of personal data to group companies that may be interested in recruiting resources with a profile matching mine**

- I give my consent I do not give my consent

for the processing of my data for this purpose.

The Data Subject: Surname and Name _____

Date ___/___/_____

Signature _____